

**DOVER CEMETERY COMMISSIONERS MEETING**  
**MAY 14, 2024**

At 4:00 PM Chair Mariah Riess called the meeting to order with Carol Jackman and Fred Sears in attendance.

**Citizens' Comments**

Rusty was at the meeting for the discussion about the DPW trial period.

**1.1 Approval of Meeting Minutes**

On a motion by Mariah Riess and seconded by Fred Sears the minutes of April 2, 2024 were approved unanimously.

**1.2 DPW Discussion**

A long discussion was held regarding the Cemetery becoming part of the DPW. We requested that the Commissioners would still sign the Warrants and that the Commissioners would do the budget. Once those changes were implemented the Commissioners would unanimously approve a one year trial period.

**1.3 Performance Appraisal System**

The Commissioners spent a long time doing a draft of the peer review and Mariah was taking it home to prepare the final report. She would meet with Rusty to go over the report, have him sign it, and turn it in by May 24<sup>th</sup>. She would get a copy of his self-review for the Commissioners.

**1.4 Unanticipated Items**

Rusty received an e-mail from Sue Moran regarding purchasing a lot as her husband grew up in Dover. Carol said she would call Sue as she knew her husband. Carol would explain some options near his parent's graves and if they were not interested in those it was a unanimous vote to allow them to choose a lot.

Margie Ellison called regarding the tree in their lot and was very verbal about it. It was decided she needs to meet with Kevin, Tree Warden, regarding the issue.

**Adjournment**

At 5:30 pm Mariah moved to adjourn, seconded by Carol, unanimously approved.

Next meeting June 18, 2024 at 4:00 pm.