

TOWN OF DOVER

THE TOWN OF DOVER REQUIRES A SEPARATE BUILDING PERMIT APPLICATION FOR INSTALLATION OF ALL FIRE DETECTION SYSTEMS

THE 9TH Edition of the Massachusetts Building Code requires the following concerning smoke detectors, carbon monoxide detectors and other Life Safety Systems: (before submitting application to the Building Department for permit contact the Fire Prevention Officer for review and approval of the type and location of all fire system devices prior to installation.

Life Safety System Requirements for Alterations, Repairs and Additions per 780 CMR, IRC R314 with MA. Amendments.

780 CMR Section R314.2.2 IRC as MA. amended: When alterations, repairs or additions requiring a permit occur, or when one or more sleeping rooms are added or created in existing dwellings, the individual dwelling unit shall be equipped with smoke alarms located as required for new dwellings.

Heat detectors refer to CMR 780 Section R314.8 IRC as MA amended.

Carbon Monoxide detectors refer to CMR 780 R315 IRC w/ MA amendments.

Residential sprinklers (having an aggregate area greater than 14,400 square feet including basements requires sprinklers) refer to CMR 780 R313.2 IRC as MA amended.

Instructions To Submit Application Package for Fire Protection Systems

Smoke and Carbon Monoxide Detector Systems shall be installed per 780 CMR Ninth Edition Building Code, Section R314 and R315 as Massachusetts Amended.

Fire Sprinkler Systems shall be installed per NFPA 13 as applicable. Sprinkler System Plans shall be stamped and signed by a licensed sprinkler contractor or fire protection engineer.

Floor plans for location of smoke, heat and CO devices and a narrative of the system must be reviewed and signed by the Fire Prevention Officer prior to submission to the Building Department for the permit.

Contact the Fire Prevention Officer for a review appointment at 508-785-1130.

Wiring Permit for the fire protection system is a separate application and may be submitted with this application.

Contractor / Design Professional Check List:

1. _____ Application for Fire Protection Systems.
2. _____ Copy of License to Install.
3. _____ State Industrial Accident Form with insurance declaration form attached.
4. _____ Floor Plan Layout of System Installation.
5. _____ Narrative of System Installation.
6. _____ Plans Signed for Review by Fire Prevention Officer.
7. _____ Plans Folded to Fit 11x14 File.
8. _____ Submit Application to Building Department for Permit.
9. _____ Wiring permit application (licensed installer doing installation)

INSPECT. RECORD: Plan Review _____
Device Site Location... _____
Rough Inspection _____
Final Inspection _____

PERMIT FEE \$ _____

PROVIDE THE FOLLOWING DOCUMENTS WITH THIS APPLICATION

FLOOR PLANS OF ALL FLOORS SHOWING THE LOCATION OF ALL DEVICES AND THE TYPE OF DEVICE BEING INSTALLED.

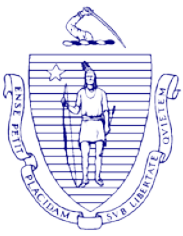
MANUFACTURES PRODUCT INFORMATION SHEETS FOR THE DEVICES FOR USE APPLICATION AND PROPER INSTALLATION.

WORKERS COMPENSATION AFFIDAVIT OF INSTALLER / INSTALLING COMPANY WITH INSURANCE DECLARATION SHEET ATTACHED.

I HEREBY DECLARE THAT THE STATEMENTS AND INFORMATION ON THE FOREGOING APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. Signed Under the Pains and Penalties of Perjury.

Print Name _____

Signature _____ Date _____



**The Commonwealth of Massachusetts
 Department of Industrial Accidents
 Office of Investigations
 Lafayette City Center
 2 Avenue de Lafayette, Boston, MA 02111-1750
 www.mass.gov/dia**

Workers' Compensation Insurance Affidavit: Builders/Contractors/Electricians/Plumbers
Applicant Information **Please Print Legibly**

Name (Business/Organization/Individual): _____

Address: _____

City/State/Zip: _____ Phone #: _____

Are you an employer? Check the appropriate box:

- | | |
|--|---|
| <p>1. <input type="checkbox"/> I am an employer with _____ employees (full and/or part-time).*</p> <p>2. <input type="checkbox"/> I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required.]</p> <p>3. <input type="checkbox"/> I am a homeowner doing all work myself. [No workers' comp. insurance required.] †</p> | <p>4. <input type="checkbox"/> I am a general contractor and I have hired the sub-contractors listed on the attached sheet. These sub-contractors have employees and have workers' comp. insurance. ‡</p> <p>5. <input type="checkbox"/> We are a corporation and its officers have exercised their right of exemption per MGL c. 152, §1(4), and we have no employees. [No workers' comp. insurance required.]</p> |
|--|---|

Type of project (required):

6. New construction
7. Remodeling
8. Demolition
9. Building addition
10. Electrical repairs or additions
11. Plumbing repairs or additions
12. Roof repairs
13. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

† Homeowners who submit this affidavit indicating they are doing all work and then hire outside contractors must submit a new affidavit indicating such.

‡ Contractors that check this box must attached an additional sheet showing the name of the sub-contractors and state whether or not those entities have employees. If the sub-contractors have employees, they must provide their workers' comp. policy number.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy and job site information.

Insurance Company Name: _____

Policy # or Self-ins. Lic. #: _____ Expiration Date: _____

Job Site Address: _____ City/State/Zip: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify under the pains and penalties of perjury that the information provided above is true and correct.

Signature: _____ Date: _____

Phone #: _____

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (check one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Electrical Inspector 5. Plumbing Inspector 6. Other _____

Contact Person: _____ Phone #: _____

Information and Instructions

Massachusetts General Laws chapter 152 requires all employers to provide workers' compensation for their employees. Pursuant to this statute, an **employee** is defined as "...every person in the service of another under any contract of hire, express or implied, oral or written."

An **employer** is defined as "an individual, partnership, association, corporation or other legal entity, or any two or more of the foregoing engaged in a joint enterprise, and including the legal representatives of a deceased employer, or the receiver or trustee of an individual, partnership, association or other legal entity, employing employees. However the owner of a dwelling house having not more than three apartments and who resides therein, or the occupant of the dwelling house of another who employs persons to do maintenance, construction or repair work on such dwelling house or on the grounds or building appurtenant thereto shall not because of such employment be deemed to be an employer."

MGL chapter 152, §25C(6) also states that "**every state or local licensing agency shall withhold the issuance or renewal of a license or permit to operate a business or to construct buildings in the commonwealth for any applicant who has not produced acceptable evidence of compliance with the insurance coverage required.**" Additionally, MGL chapter 152, §25C(7) states "Neither the commonwealth nor any of its political subdivisions shall enter into any contract for the performance of public work until acceptable evidence of compliance with the insurance requirements of this chapter have been presented to the contracting authority."

Applicants

Please fill out the workers' compensation affidavit completely, by checking the boxes that apply to your situation and, if necessary, supply sub-contractor(s) name(s), address(es) and phone number(s) along with their certificate(s) of insurance. Limited Liability Companies (LLC) or Limited Liability Partnerships (LLP) with no employees other than the members or partners, are not required to carry workers' compensation insurance. If an LLC or LLP does have employees, a policy is required. Be advised that this affidavit may be submitted to the Department of Industrial Accidents for confirmation of insurance coverage. **Also be sure to sign and date the affidavit.** The affidavit should be returned to the city or town that the application for the permit or license is being requested, **not** the Department of Industrial Accidents. Should you have any questions regarding the law or if you are required to obtain a workers' compensation policy, please call the Department at the number listed below. Self-insured companies should enter their self-insurance license number on the appropriate line.

City or Town Officials

Please be sure that the affidavit is complete and printed legibly. The Department has provided a space at the bottom of the affidavit for you to fill out in the event the Office of Investigations has to contact you regarding the applicant. Please be sure to fill in the permit/license number which will be used as a reference number. In addition, an applicant that must submit multiple permit/license applications in any given year, need only submit one affidavit indicating current policy information (if necessary) and under "Job Site Address" the applicant should write "all locations in _____(city or town)." A copy of the affidavit that has been officially stamped or marked by the city or town may be provided to the applicant as proof that a valid affidavit is on file for future permits or licenses. A new affidavit must be filled out each year. Where a home owner or citizen is obtaining a license or permit not related to any business or commercial venture (i.e. a dog license or permit to burn leaves etc.) said person is NOT required to complete this affidavit.

The Office of Investigations would like to thank you in advance for your cooperation and should you have any questions, please do not hesitate to give us a call.

The Department's address, telephone and fax number:

The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
Lafayette City Center, 2 Avenue de Lafayette
Boston, MA 02111-1750

Tel. (617) 727-4900 or 1-877-MASSAFE

Fax (617) 727-7749

www.mass.gov/dia